IDENTIFYING RIGHT PROCESSES FOR AUTOMATION



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Customer Success Specialist, UiPath



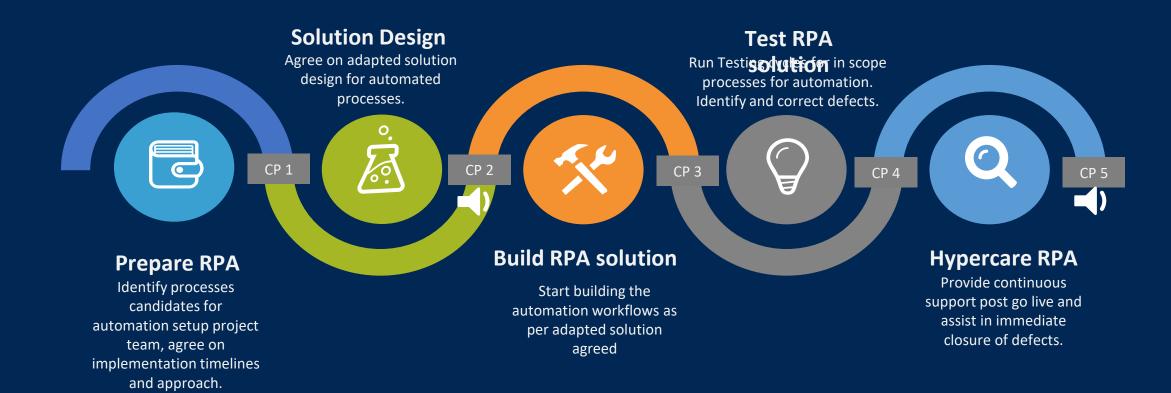
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RPA Delivery Life Cycle







What should we look to Automate?



Highly manual and repetitive processes



Rule based processes



Processes with low exception rate



Processes with standard readable electronic Input type



High volumes / low complexity



Stable processes and underlying applications



Processes performed by large teams



Mature, swivel chair processes

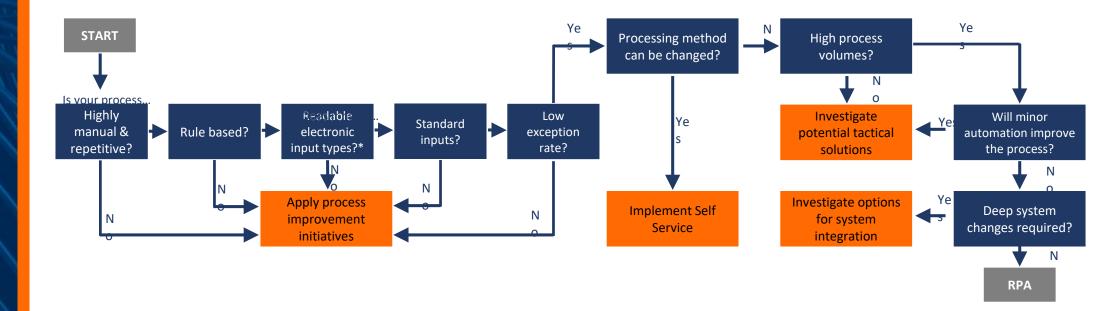




What should we look to Automate?

Not all processes are ready for automation. In order to best benefit of a rapid ROI, choose processes which first have passed through a transformation initiative or are stabilized process.

Simple guide to choose the best fit for automation:







Process characteristics & Qualification Metrics

Process Characteristics

Characteristics	Process A	Process B	Process C
Highly manual and repetitive work			
Rule based processes			<u> </u>
Electronic Readable Input Types			<u> </u>
Standard Input Types			<u> </u>
Low exceptions rate			()
High transaction volumes			
System changes	O		

• Readable Input Type = Excel, Word, email, xml, ppt, readable PDFs etc.

Qualification Metrics





Process A is the best fit for automation, followed by **Process B**, while **Process C** should be subject to a Lean Six Sigma transformation approach prior to considering automating it.



[•] Non readable input type: scanned image with no OCR



Process Complexity factors

Number of screens involved in Variations/ Scenarios within the **Standard Inputs** – Templated inputs, same a process can be taken as a process (Number of If Else kind of format or type of inputs across cases proxy for number of steps Rules) Image based automation – VDI/ Remote desktops/ Citrix Free Texts – Flow of information as free text (Unstructured informational Type of Applications – Java flow) within the process Applications, Mainframe applications,

Structured Inputs – Machine readable and digital

inputs. Scanned PDF Images/ Free flow texts in

Emails are considered to be unstructured inputs



SAP, Web based applications, Dotnet

applications, MS Office .. Etc



Aligning Process Complexity with Estimated delivery time

Key Criteria	Low complexity	Medium complexity	High complexity
Number of applications 1-2		3-4	>5
Number of screens	1-4	4-40	>40
Number of business <5 logic rules		5-50 Incl. alternative flows	>50 Incl. nested rules
Scale of exception handling expected		Medium	High
Data type Digital, structured & standardized		Digital, structured & standardized	Digital, Semi-Structured and Unstructured
Data handling required Copy/paste		Copy, paste, read and modify data	Copy, paste, read data, data enrichment, PDF data extraction
Process redesign required? No process changes required		Minor process changes required	Significant process redesign required
Systems integration All Systems integrate natively		Requires some custom integration and/ Custom Function / Image Recognition	Leverage existing 3 rd party tools and/ complex Custom Functions
Associated level of operational risk	Non-core processing	Time or business dependent processing	Business critical BAU processing
Typical end to end delivery duration	4-6 weeks	7-9 weeks	12-14 weeks

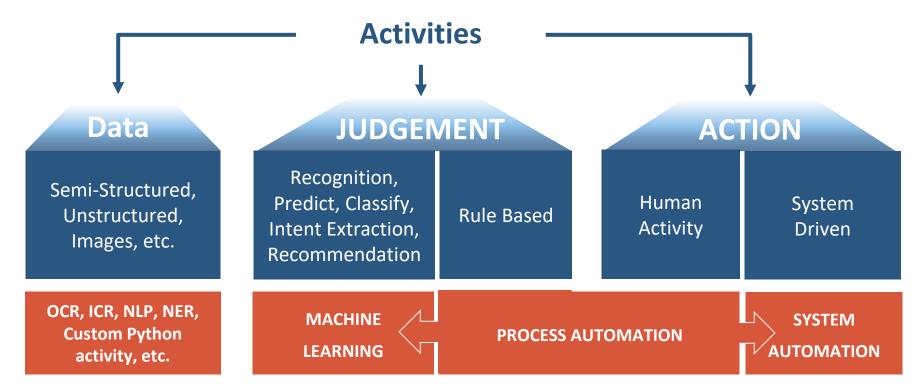




Eye for Intelligent Process Automation

Exploration of complementing technologies can result in exponential increase in benefits.

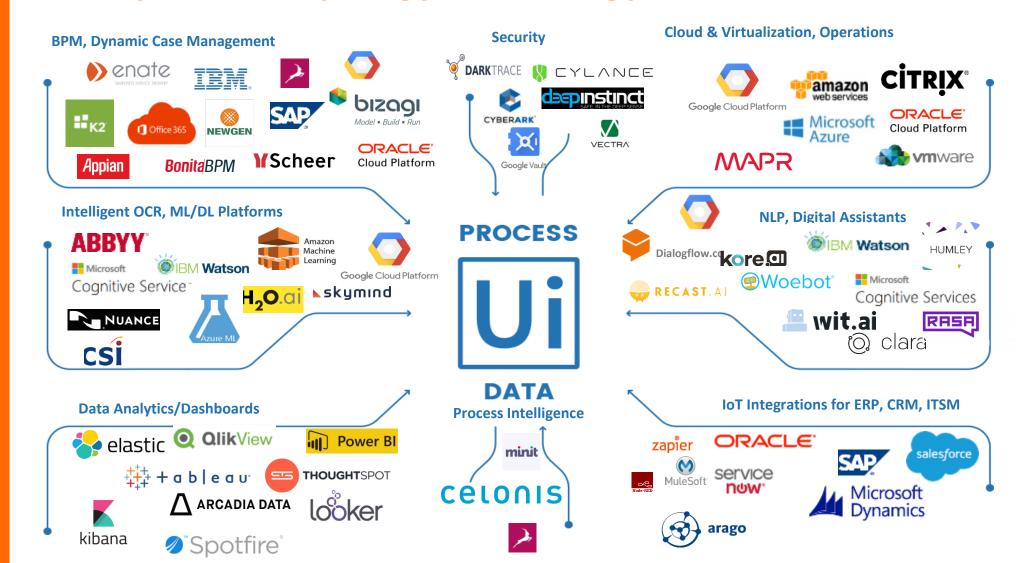
Potential of automation should not be restricted to the features and capabilities of RPA, have an eye for other complementing technologies which can enable an increased automation potential of processes.







Ecosystem of Synergy technology Partners







Deliverables of the Process Identification Phase

F	Phase	Deliverables	Description	
	no	Process Assessment	 Define, by process, the feasibility, scope, complexity, effort, and projected benefits Refine the assessment during the opportunity assessment 	
	Identification	Implementation plan	Outline the approach, timetable and resources required for the delivery of the robotics portfolio	
	Identi	Business Case	Present the aggregated results of Process Assessments into a financial case first at portfolio level, and later at robot level	
		System compatibility assessment	Assess system compatibility and update central repository for RPA system compatibility	
	US U	PROCESS DESIGN DOCUMENT (as-is)	Documents the current process or "as-is" – forms part of the requirements for design	
	Design	SOLUTION DESIGN DOCUMENT (SDD)	 Documents the design of the solution "to-be" at key stroke level. This document will be key for the development and the support of the robot in BAU 	





Do's and Don't



DO

- Always use the checklist method to quantitively perform process assessment
- Always perform a technical feasibility with the target applications before assessing complexity (PoC)
- Always organize a pipeline and then select a process based on the automation strategy to proceed with POC

DON'T

- Never believe solely on what the SME says and always probe more until you are convinced
- Never pick a process which is constantly going through changes either on business rules side or the target application side
- Never refer all process automation through RPA, don't kill a fly using a gun
- Never pick one specific process to proceed with feasibility and viability analysis





Process Identification the new way

Structured approach of process identification with help of tools and methodologies

Tools, methodologies and structured approach

Manually

Intuition Based



Shadowing the SME and arriving at AS-IS process state. **Identifying automation** potential and complexity based on experience and intuition.



Process mining/ Process Intelligence

Usage of process mining and process intelligence technologies like Minit, Celonis etc. to extract process insights, which will in turn augment process identification





Automatic process identification.

celonis

minit

~50%

RPA opportunities are currently being missed - minit

~20 - 30%

Expected reduction of effort against manual process



Increased accuracy of Effort estimation and automation potential





Thank You

SETTING UP YOUR CoE



SANGEET TRIKANNAD

Senior Manager, UiPath



SUPRIYA ANANTHAKRISHNA

RPA CoE Lead, Novo Nordisk





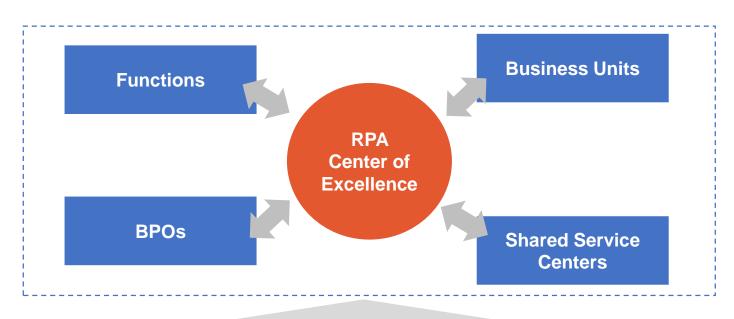




Why do we need an RPA Centre of Excellence (CoE)?



An RPA Center of Excellence enables an organization to scale RPA at the enterprise level through the establishment of firm-wide RPA standards processes and procedures, best practice sharing, common technology adoption, and a robust governance model



People

- "Hum-Bot" Management
- · Training and Coaching
- Change Management
- Roles & Responsibilities

Process

- Pipeline Management
- Governance
- Automation Implementation
- Automation Best Practices
- Performance & Analytics

Technology

- · Connectivity & Infrastructure
- Robot Configuration
- Service Delivery & Support

 CR's and Production
 issues
- Other Technologies

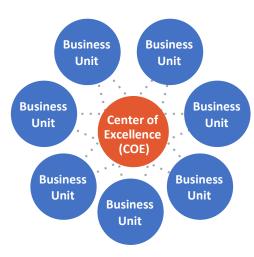


RPA CoE – there's no "one size fits all"



CENTRALIZED

One RPA COE serving all business units.



ADVANTAGES:

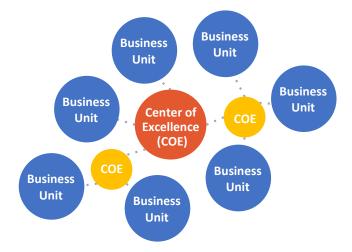
- Unified and centralized RPA IT support for all BUs
- Expertise, lessons learned & best practices easier to disseminate
- Standardized RPA process

DISADVANTAGES:

- Automation prioritization challenges
- Relies on distant communication

HYBRID

One main RPA COE, linked to several smaller RPA COEs dedicated to business units



ADVANTAGES:

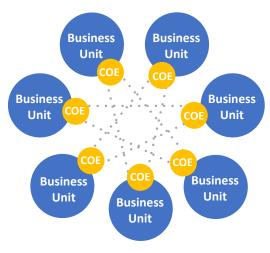
- The main COE handles the most complex projects while the smaller COEs cover the rest
- Decreased risk of prioritization challenges due to smaller and dedicated RPA COEs
- Higher process knowledge specific to business units concentrated in the smaller RPA COEs

DISADVANTAGES:

Potential incoherence in process methodologies

FEDERATED

Independent RPA COEs within each business unit.



ADVANTAGES:

- Each business unit drives and is fully in control of automation projects and their prioritization
- All RPA COEs are close to each business unit

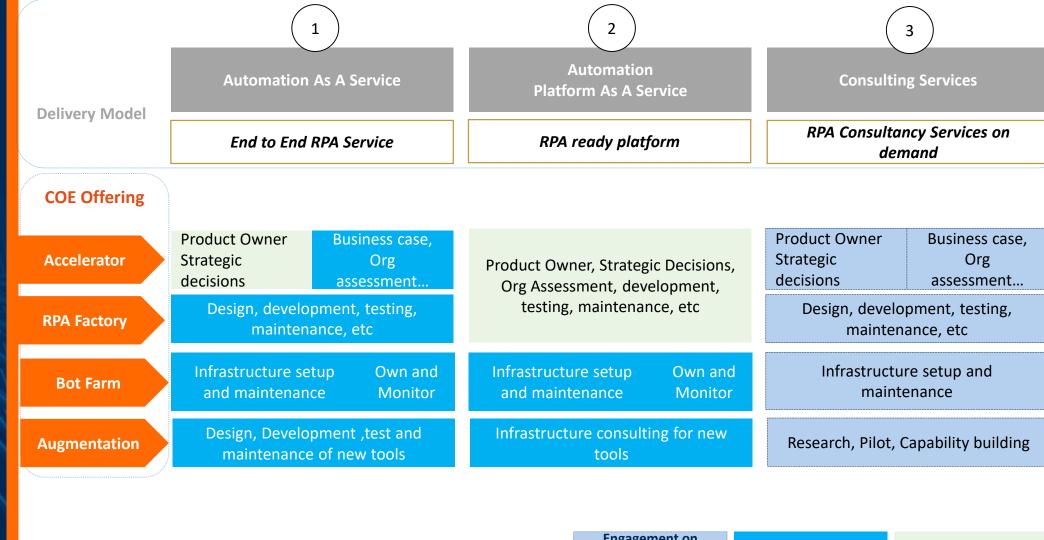
DISADVANTAGES:

- Regular exchange of best practice across different business units must be enforced
- High risk of incoherence in process methodologies
- Certain RPA roles will be duplicated



RPA CoE – The 3 delivery models







Engagement on Demand

CoE

Entity

RPA CoE Roles – business need + career path



RPA Project Manager



Forms the RPA team to build the setup and deliver the program across business units. Manages the RPA ream and the business stakeholders to achieve the expected automation results.



RPA Infrastructure Engineer

Handles server installations and troubleshooting.



RPA Service Support

First-line support for the RPA solution deployed.



RPA Solution Architect

Defines the Architecture of the RPA solution and is a guardian of the overall performance of the agreed solution.



RPA Sponsor

00

Initiates the idea of automation, underwrites resources and protects progress into business adoption.



RPA Supervisor

Administers, orchestrates and controls the virtual workforce in the operational environment.



RPA Developer

Designs, develops and tests the automation artifacts.



(**0**)

RPA Business Analyst

Creates the process definitions and process maps used for automation.



RPA Change Manager

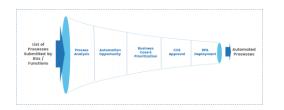
Creates a change and communicates a plan, which is aligned to the project deliverables, in order to ease RPA adoption within the company.



RPA CoE – a bird's eye view of the key building blocks



Pipeline Management



Governance





Workforce Management









Quality Management







Performance and Analytics







COE Performance Employee Performance Benefit Realization



Technologies



Communication and Change Management



The Delivery Approach



Business Steps Technical Steps



Step 1 Process identification

The application of a methodology by which the right processes are chosen and prioritized according to their potential and complexity.



Step 2 Process assessment

The analysis in detail of processes to see if the potential and complexity assessed at first still hold and to assess the extent to which the process can actually be automated.



Step 3 Process redesign

Invariably, upon automation, organizations discover that their processes are not as standardized, optimized, documented or followed as they thought. Hence, this is an opportunity to optimize the process.



Step 4

User stories definition

The description of the process to its most detailed steps and understanding potential exceptions (technical and business) in order to develop robust RPA workflows that will be passed on to RPA developers



Step 5

Development

In this step, based on the work done in step 4, actual RPA workflows are programmed and the process is automated.



Step 6 Testing

The automated process is tested to observe its behavior and to correct potential bugs and catch potential exceptions that might have been

missed during

step 4 & 5.



Step 7 Hyper-care

It is recommended that, for a period of 2 weeks, the process be carefully monitored by the team who developed the automation to correct any remaining issues until a high level of reliability is reached.



Step 8 Operational support

In this step the robot performance is continually monitored Workflow errors are tracked and fixed Automation scripts are updated when needed



Development - Best practices



ENVIRONMENT SETUP

Decide on the split between the different robotic environments. The advantages offered by the different methods need to be weighted per each project.



ROBOT AUTHENTICATION

Decide between using one generic account, multiple technical accounts and user accounts for the robots.

Analyze the benefits of each approach for the automated applications.



STORING CREDENTIALS

Select the best way of storing the credentials used for robot logging-in.
Pick a centralized or local strategy based on the specifics

of the automated process.





Choose the developer collaboration method within the RPA team.

Multiple technologies are supported, including TFS and SVN, which are natively integrated with UiPath Studio.



REUSABLE COMPONENTS

Pick a strategy for reusing and distributing the developed components – Shared Components, File Storage or Custom Packaging Method . Save time and effort by defining the reusability of components crossdepartment or cross-company.



NAMING STRATEGY

Adhere to the naming strategy standards – process, workflow and BOTs. Include internal best practices for consequent and reliable development.



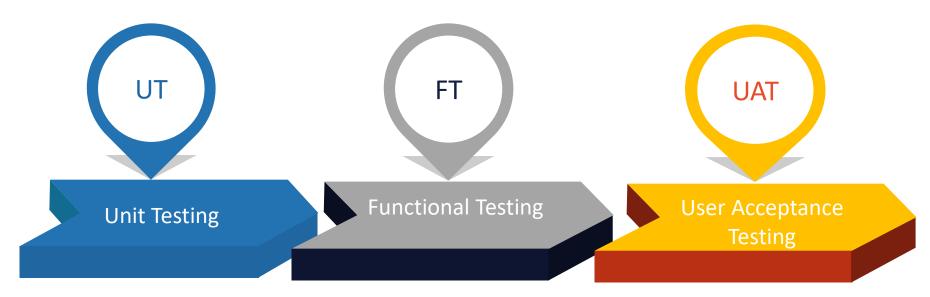
AUTOMATION STANDARDS

Define a set of coding standards and ensure enforcement through code reviews. Follow "makerchecker" principle.



Testing – Best Practices





Individual testing for each functionality of the automation done by the Developer & discussed in code review sessions

End-to-end testing done by the **Development team** on the QA environment, supervised by the **Solution Architect**

End-to-end testing done by the **Business owner**. Followed by the go-live meeting.



RPA Service Delivery Model



Level 0 Self Service



- The UiPath website provides a significant number of resources including:
 - Free RPA platform and community edition trial version
 - Free training (Academy)
 - Community forum
 - Video tutorials
 - White papers
 - Knowledge base (e.g. Citrix, recording, troubleshooting)
 - Release notes
 - Customer support (e.g. guides, ticketing system)

Level 1 COE Support



- The COE will help stakeholders with Level 1 support including:
 - Provide 1st level support
 - Serve as the single or first point of contact
 - Identify customer need and log tickets in system
 - Assist with simple issues / inquiries
 - Route issues / inquires to level 2
 - Escalate complaints to support lead

Level 2 COE Support



- The COE will help stakeholders with Level 2 support including:
 - Provide 2nd level support for more complex issues
 - Serve as single point of contact for 1st level support
 - Escalate complex issues to UiPath level 3 support
- Engage business analysts for process related issues
- Engage RPA supervisors for robot performance issues
- Engage with infrastructure engineers, technical architects, and RPA developers for system and deployment issues

Level 3 UiPath Support



- UiPath will provide the last level of support
 - Provide 3rd level support to the COE
 - Serve as the final form of dispatch for customer issues and inquiries
 - Conduct root cause analysis for complex issues that are transferred from level 2 COE support
 - Work with UiPath's product team if needed



UiPath RPA CUSTOMER RAPID FIRE ROUND!



SUPRIYA ANANTHAKRISHNA

RPA CoE Lead, Novo Nordisk



FRONT OFFICE AUTOMATION



PALAK KADAKIA

Vice President Product Management, UiPath

Ui Path

Our vision is to have one robot for every person"

Daniel Dines



Attended automation features

18.3

- Attended floating robot
- Resizable robot tray
- Search within robot tray
- Switch between multiple Orchestrators from Tray
- Attended Automation activities to Block user input and Custom input forms

18.4

- Display currently running process
- Pause/resume/stop execution from tray
- Report Status activity





Roadmap



Disclaimer

The following content is confidential and intended for your information purposes only, and may not be incorporated into any contract.

It is not a commitment to deliver any material, code or functionality, and should not be relied upon when making purchasing decisions.

The development, release, and timing of any features or functionality described for UiPath's products remains at the sole discretion of UiPath.









Roadmap



Improved attended experience

Added functionality in Robot Tray to ensure best in class user experience



Human/process interaction

Enable human input and output for processes



Hybrid RPA

Collaboration between attended and unattended automation



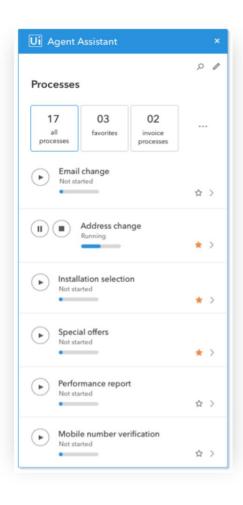
Client extensibility

Trigger processes from custom client applications





Improved Attended Experience



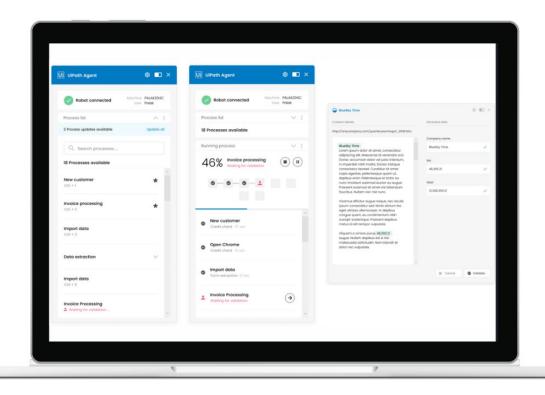
- Robot tray accessibility
- Global hotkeys for pause/stop process
- Tray always on top
- Apply tags and favourites

- Grouped view of processes
- View execution progress
- Branding





Hybrid RPA



- Trigger unattended automation from attended
- View nested automation progress





Human Process Interaction



Input forms



Progress notifications



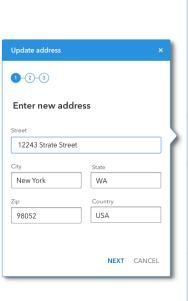
Support for human in the loop

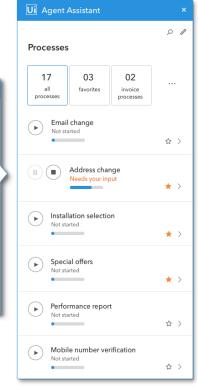


Design custom forms easily



Failure notifications









Client extensibility



Robot API



Trigger processes from any application



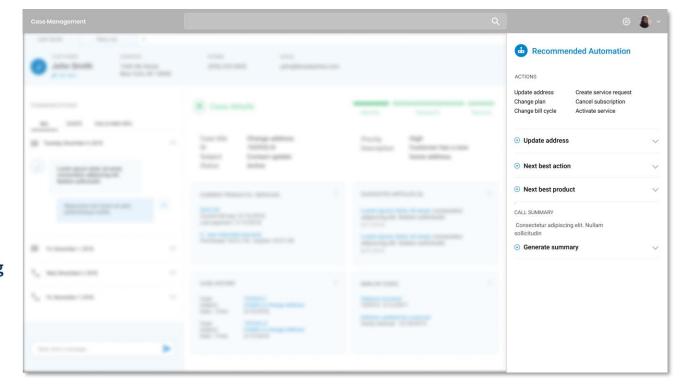
Business objects to store complex data types



Build custom applications leveraging UiPath



Mobile application for progress updates & human/process interaction







Questions?

STUDIO BEST PRACTICES



SAAHIL CHAUHAN

Senior RPA Developer, UiPath



FLORENT SALENDRES

UiPath MVP from Symphony



Start with the end in mind and everything falls in place.



Layout diagrams







Main Workflow

- Flowchart
- State machine
- **Ui** Business Logic
 - Flowchart
- **Ui** Data Processing
 - Sequence, VB
 - Powershell script
- **UIUI Interactions**
 - Sequence





Selectors

Do your selectors identify the same element in case of:

- 1. Different environments .i.e. Dev , Test and Prod.
- 2. No matter which user logged on that Application.



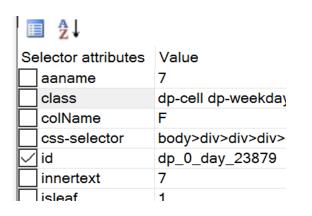


Keep attributes that look steady and meaningful.

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9 10 11 12 13 14 15
16 17 18 19 20 21 22
23 24 25 26 27 28 29
30 31 1 2 3 4 5
```

Selector of current UI element is listed below.

<html title='Google Calendar - Week of Oct 16, 2016'/>
<webctrl id='dp_0_tbl' tag='TABLE'/>
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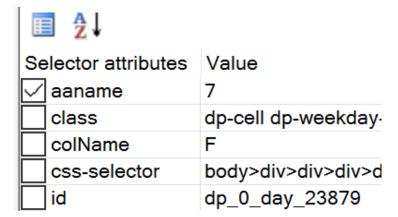




Selector of current UI element is listed below.

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<html title='Google Calendar - *'/>
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InitializeFromSelector: 0 ms



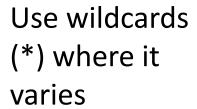




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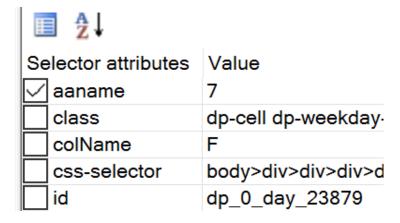
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Remove if attribute = only Wildcard .(e.g. name='*')

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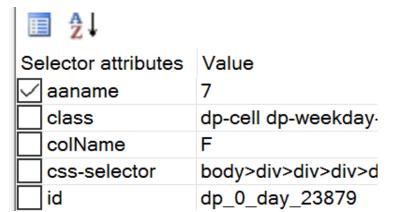
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colName F
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Selector of current UI element is listed below.

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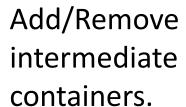
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css-selector	body>div>div>div>
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<html title='Google Calendar - *'/>

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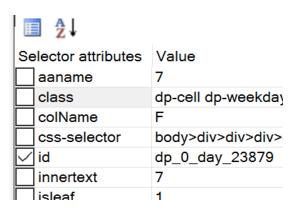
Avoid using idx attribute unless it is a very small number like 1 or 2.



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<webctrl id='dp_0_day_23879' tag='TD'/>

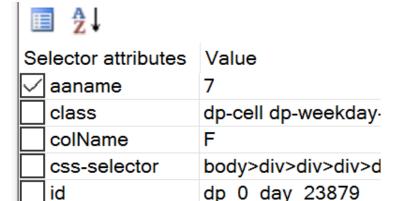
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<webctrl aaname='7' tag='TD'/>
```







Containers

- Open Browser
- Open Application

- Attach Browser
- Attach Window

Edit Attributes

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title

Amazon.in: pendrive - Pen Drives / External Devices & Data Stora*

√

parentid result_0

Edit Selector





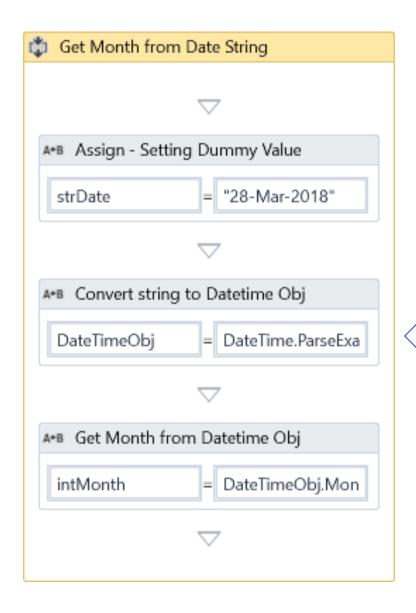


	A+B	Assign - Spliting Date with -		
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		∇		
		Assign - Month Part from the Array trMonthPart = arrStr(1)		
		∇		
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Condition				
strMonthPart="Jan"				
Then		Else		
	f If Month is Feb			*
	Condition strMonthPart="Feb"			
	Then		Else	
		្វីធ្វុំ If Month is Mar		*
A+B Assign intMonh		Condition		
intMonth = 1		strMonthPart="Mar"		
	A*B Assign intMonh	Then	Else	
	intMonth = 2	A*B Assign intMonh	// Comment	
		intMonth = 3	// And so on it goes till Dec	









Either Methods Can be used like:

- a. DateTime.ParseExact()
- b. Cdate()
- c. Convert.toDatetime()

We have freedom of .Net Methods in UiPath.





Automation: Choose the best way.

1

Background Automation

Simulate Type, API's, Data Scraping

Foreground Automation

Hardware Events, Send Hotkeys

Image/OCR Automation

Click Image, Get OCR Text, etc.

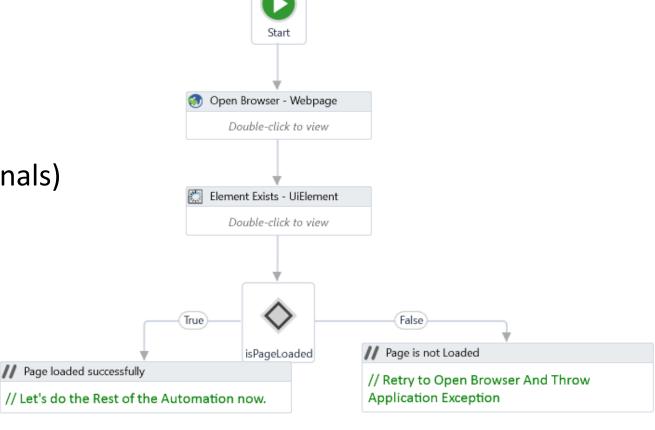




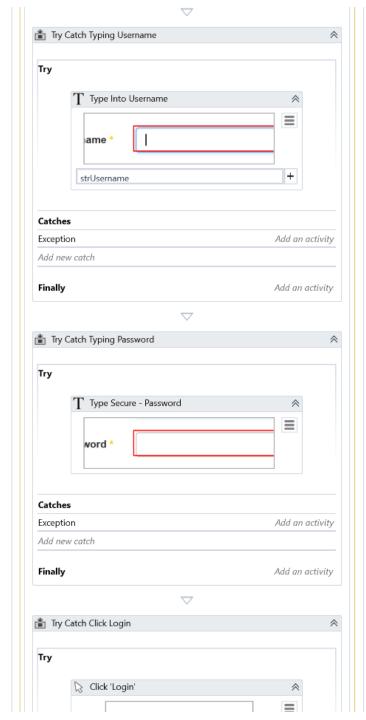
Are your UI Elements in Sync.

Application state must be validated before proceeding with certain steps in a process.

- ElementExists
- FindImage
- FindElement
- WaitElementVanish
- WaitImageVanish
- WaitScreenText (in terminals)





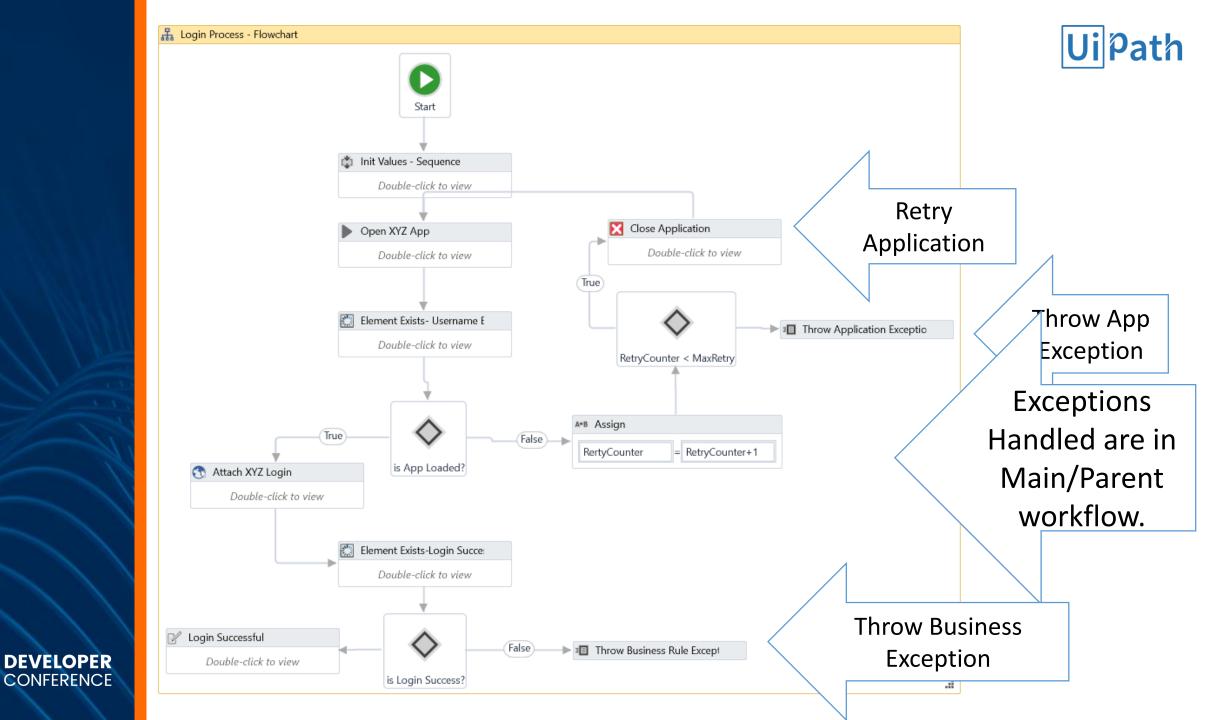


DEVELOPER CONFERENCE



Can you tell me the problem with this workflow?

Try		Type Into Username
Catches		rype into osername
Exception	A*B Assign - Saving the Exception LoginException = exception	
Add new cat	tch	
Finally		Add an activity





Exception Handling

- Broader corrective measures. (Unexpected Exceptions)
- Contextual handlers. (Expected Exceptions)
- Vertical propagation mechanism.

Note: For any repetitive process, all workflow invocations from the main loop should be marked with *Isolated* option to defend against potential robot crashes (e.g. Out of memory).



Context Settings



To avoid hard coding external settings (like file paths, URLs) in the workflows, we recommend
Credentials
No credentials should be stored in the workflow. They should be loaded from safer places like:
☐ Central Orchestrator assets via the GetCredential activities.
OR if Orchestrator is not available then
☐ Local Windows Credential Store





Developing the right way...

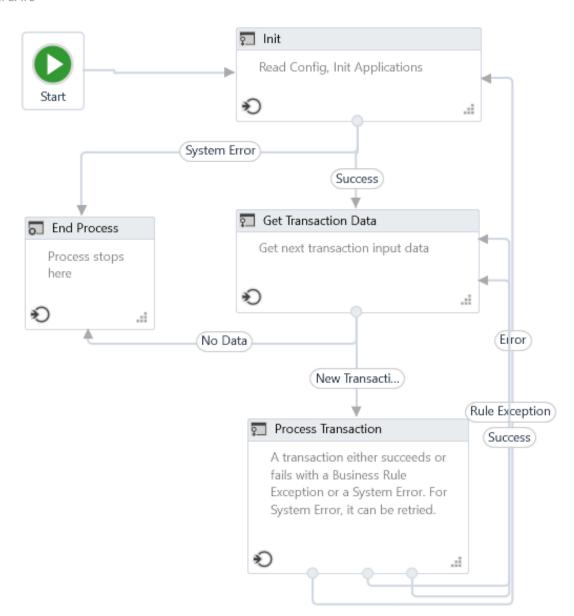
- Modular
- Clean, Clear & Readable
- Robust
- Configurable
- Secure
- Optimized (Reusable & Testable)



RE Framework

- -- ReFrameWork Robotic Enterprise Framework --
- -- TEMPLATE--







Organizing the Project

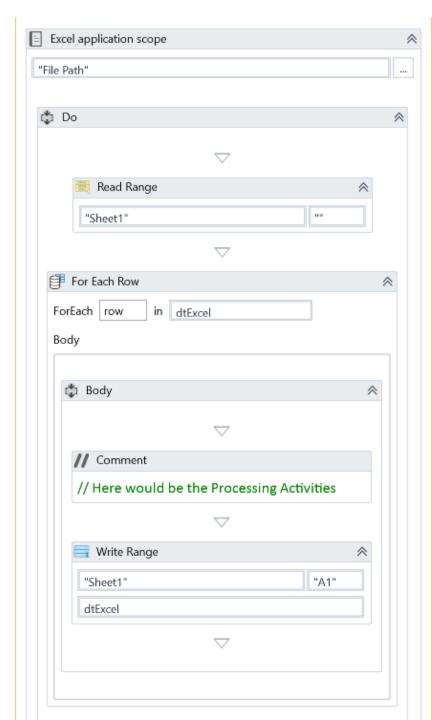


Prerequisites

Environments

Monitoring





DEVELOPER CONFERENCE



Excel application	n scope	~			
"File Path"					
Howetcan we optimize this Workflow?					
	Double-click to view				
	∇				
Excel application	n scope	~			
"File Path"					
Write	Range				
"Sheet1	"A1"				
dtExcel					



THANK YOU!

SMART PRODUCT SUPPORT



VIJAY CHAND

RPA Product Consultant, UiPath



DEEKSHA VASHISHTHA

RPA Product Consultant, UiPath





Quick Browse on Innovations

Robot Streaming - Watch your robots live!

Monitoring Tool - Health report of the Robot on the go!





INNOVATION #1: ROBOT STREAMING

Eagle Eye view of the Robots



ROBOT STREAMING



Cyber Eye view of the Robots functioning at the Customer's RPA Infrastructure

 Attended Robot Streaming - Watch the progress of attended robot at your convenience

 Unattended Robot Streaming - Watch the progress of unattended robot without hampering its execution



THE CYBER EYE FOR ATTENDED ROBOT



ROBOT MACHINE **BROWSER MACHINE**



THE CYBER EYE FOR UN-ATTENDED ROBOT



ROBOT MACHINE BROWSER MACHINE





INNOVATION #2: UiPath MONITORING TOOL

Monitor and HealthCheck UiPath RPA Resources
Hosted On The Customer Environment



MONITORING TOOL



PROBLEM STATEMENT: To debug the issues on Customer Hosted RPA, Multiple files are investigated.

The Developed **HealthCheck** application

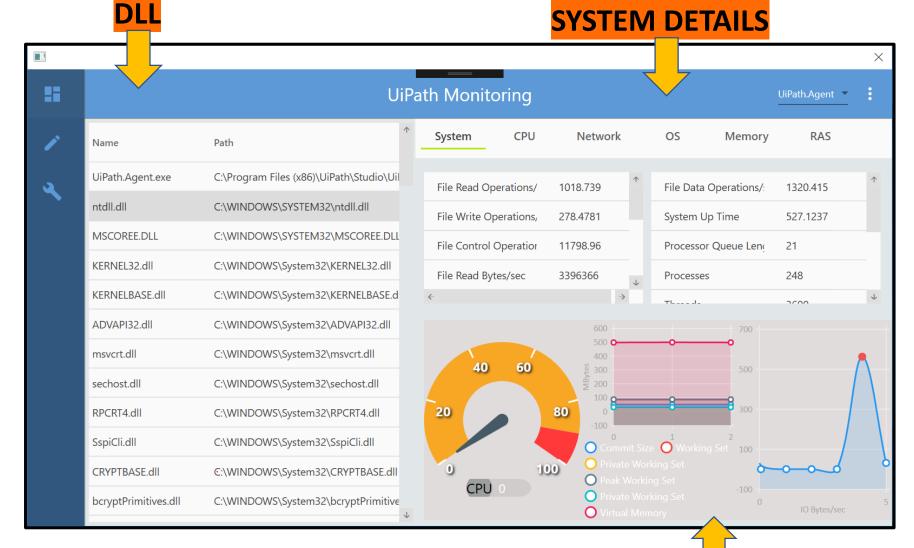
- Provides a common place to
 - ☐ Capture all the details with respect to any issue
 - ☐ Modify files & Settings
 - ☐ Graphical Representation of System related information
- Time Effective as all the required details for troubleshooting an issue is at one place
- Enabling Customers to do first hand analysis of the Issue



HEALTHCHECK DASHBOARD



PURPOSE: Robot Crash, Memory Leaks, Monitoring System Related Information



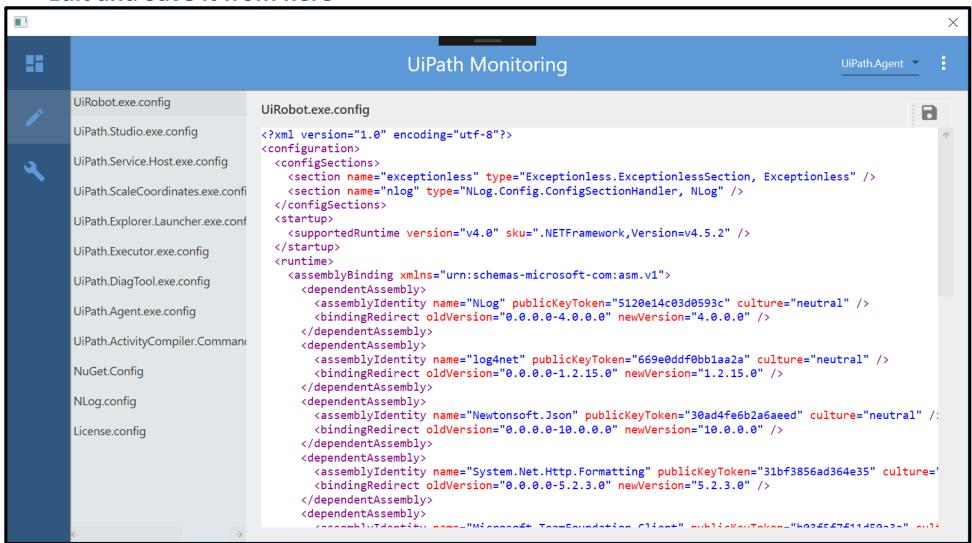


CONFIGURATION TAB



PURPOSE: Provides all the CONFIG files related to UiPath at Common place

Edit and Save it from here

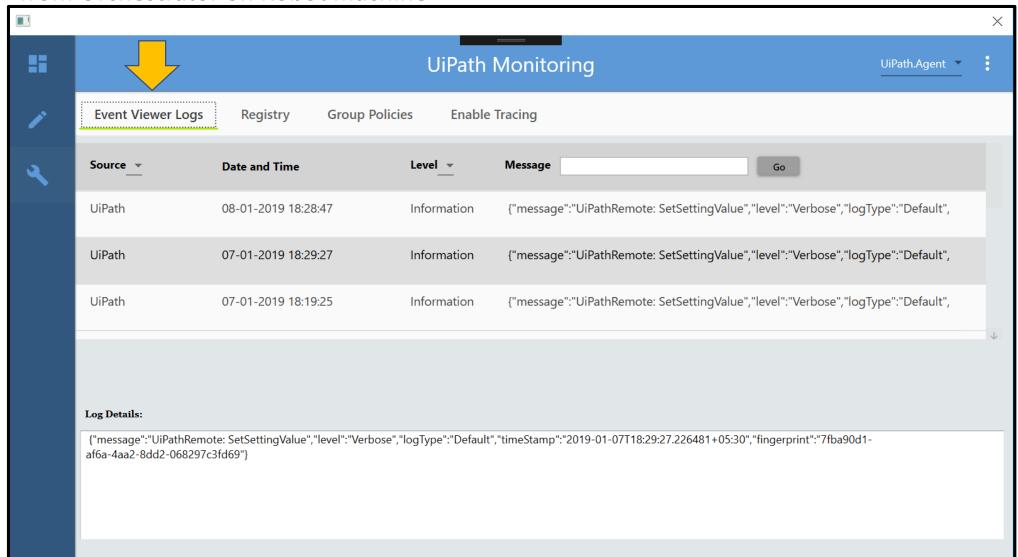




EVENT LOGS



PURPOSE: Failure of Robot, Problem with Workflows, Session Management Failure from Orchestrator on Robot machine

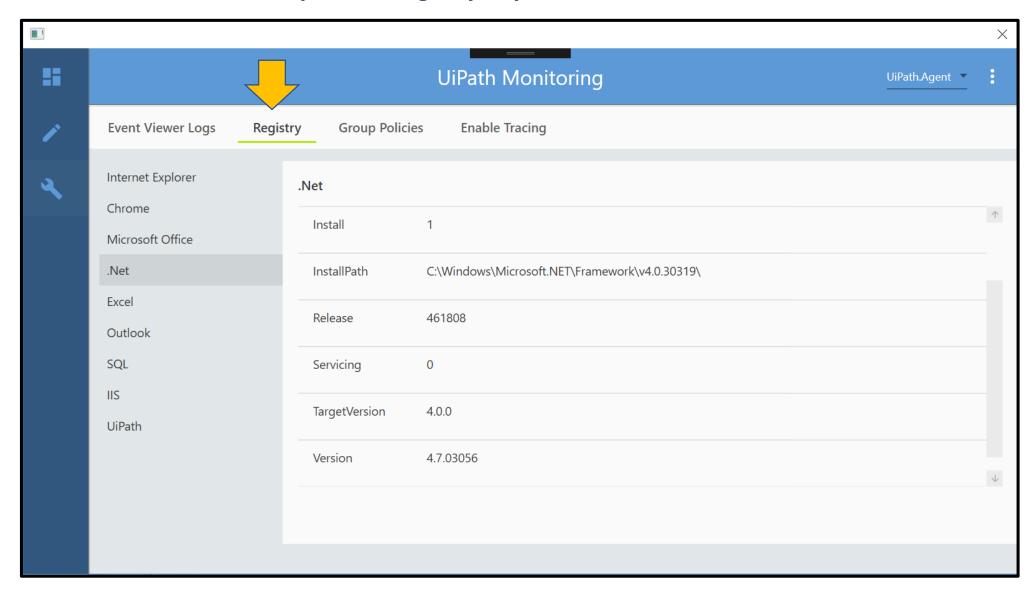




REGISTRY KEYS



PURPOSE: It lists the Important Registry Keys which we monitor

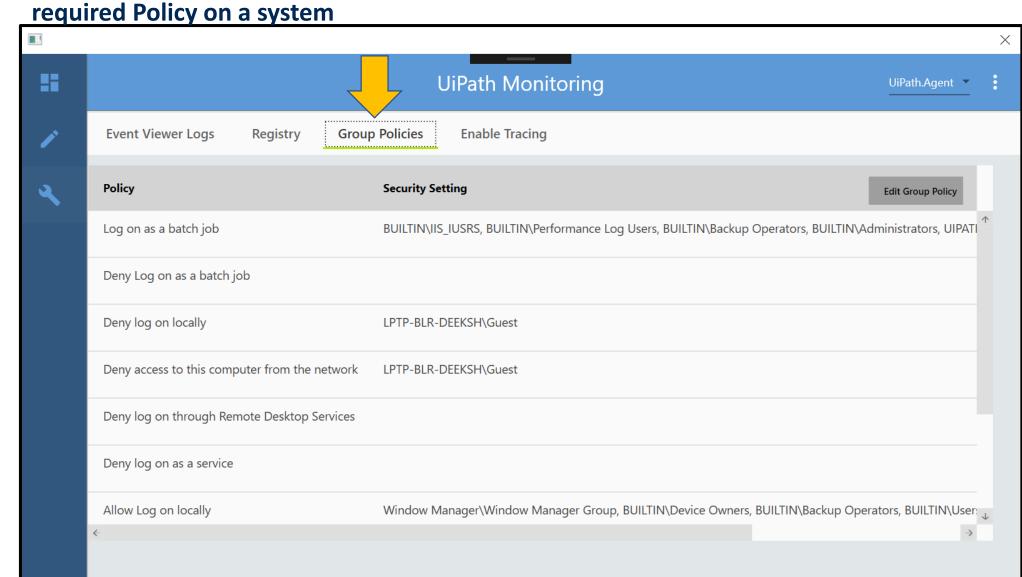




GROUP POLICIES



PURPOSE: Policies related to UiPath, Prerequisite check on required Policies, Verifying

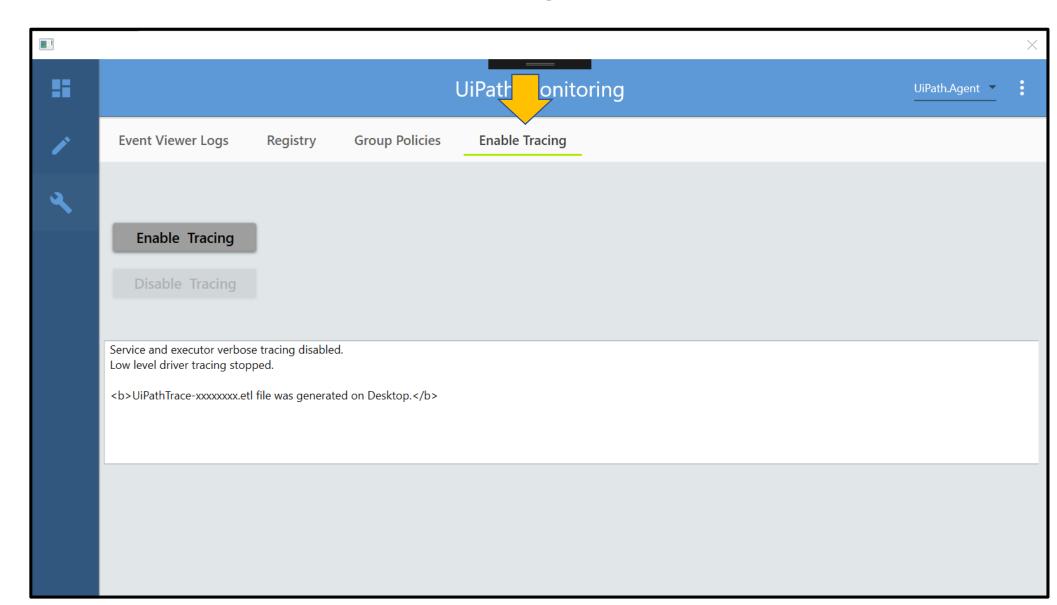




TRACING



PURPOSE: Enable and Disable Low level Tracing







QUESTION & ANSWER









DOWNLOAD THE APP

- 1. SCAN the QR code
- 2. DOWNLOAD the event app

OR

- 1. DOWNLOAD the Crowd Compass app
- 2. SEARCH for UiPath Developers Conference

DON'T FORGET TO: RATE EACH SESSION & FILL-IN THE SURVEY

